

**ARTHINGWORTH PARISH COUNCIL**  
**Minutes of the Meeting held on Wednesday 5<sup>th</sup> March 2025**

**Present:-** Councillors Lesley Sanderson (chairman), Bernadette Kennedy, Graham Robinson, Sue Handy

**Apologies:-** Councillors Liz Ellis (previous commitment), Michael Kennedy

**Attendees:-** None

**Comments from the public:-** None

**Comments from Ward Cllrs.:-** None

**Declarations of Interest:-** None

**Previous Minutes:-** It was proposed and seconded ( ) that the minutes of the meeting held on Wednesday 8<sup>th</sup> January be approved and signed.

**Matters Arising:-** None

**Co-option of new Cllr.:-** To be advertised in the newsletter – the clerk to forward details.

**Finance:-**

a) Payments to be approved:-

Paid by direct debit:-

Yu Energy (Dec)	£55.32
Yu Energy (Dec)	£9.33
Yu Energy (Jan)	£58.79
Yu Energy (Jan)	£9.51
Bank Charges (Dec)	£6
Bank Charges (Jan)	£6

For Payment at meeting:-

L Partridge Salary (to 31/3/25) Net	£1361.36
HMRC (inc. Empl. NI £6.73)	£195.40
L Partridge (Clerk's Expenses)	£80.10
A/worth PCC (peppercorn rent)	£5
A/worth Village Hall (room hire)	£70

Note – clerk's salary payments includes £173.82, salary rise backdated to 1<sup>st</sup> April 2024

b) Receipts

Bank Interest (Dec)	£78.30
WNC Mowing Contribution	£225.71

Transfer £2000 from savings to current a/c

**Frequency of Clerk's**

**Salary Payments:-** It might be advisable to change the salary payments to every two months rather than twice a year to ensure the PC is not liable for any Employers NI. £6.73 was incurred in March.

The council agreed to pay the salary at each meeting –

**May** – April, May £460.98,

**July** – June, July £460.98

**September** – August, September £460.98

**November**- October, November £460.98

**January** – December, January £460.98

**March** – February, March £460.98

**Planning**

**Applications:-** **New Applications:-**  
None

## **Decisions from West Northants Council:-**

None

### **Other Planning Matters:-**

#### **Land at Kelmarsh Road (E/20245/6453)**

The enforcement officer has visited the site and is satisfied that the works have been commenced within the required timescales under Class Q.

He is satisfied that other activities on the site are considered clearing works and not subject to control. The caravan will be removed when works are complete. If the caravan is not removed after works the enforcement officer will be contacted. It was noted that there appears to be a gap and historic gate onto Kelmarsh Road but the primary access will be that to the north of the site. No new accesses must be created without permission.

There are no definable breaches in planning but any works to the access to the building, hard-standing, boundary treatments, outbuildings or further extensions to the buildings may require planning permission.

### **Village Maintenance:-**

- 1) Water running down Kelmarsh Road from a natural spring. Gully to take the water has been requested from Highways – need photo when the water is running again
- 2) Ivy from the churchyard obscuring the noticeboard. This will be dealt with by the PCC
- 3) Blocked drain and road breaking up in Oxendon Road - From Highways - This will be investigated as soon as possible by a team with cleaning, jetting and checking the gully with a camera.  
A visit has been made with cleaning and jetting but no further news on whether a camera was used.
- 4) Church Farm Way – The glass panel has been fitted but Eon advise a new lantern will soon be required.  
The clerk to get a quote.
- 5) Footpaths very mossy – Highways have replied that this is very low priority in terms of budget allocation.  
There would be no objection to the moss being cleared by the Parish Council and it is highly likely that no damage would be caused.  
If the PC wanted to commit to the long term maintenance of the footpaths training and tools could potentially be provided.  
The meeting agreed that it would not commit to long term maintenance

### **Mowing Schedule for 2025:-**

Clerk to advise contractor of Open Gardens on the last Sunday of June (29<sup>th</sup>)

### **Consultations:-**

None

### **Correspondence:-**

#### **Circulated by email:-**

- 1) NCALC weekly mini updates
- 2) NCALC monthly E-Update
- 3) Town & Parish briefing
- 4) Weekly list of received and determined planning applications
- 5) Information from the open meeting and FAQ's re Wormslade Anaerobic Digester
- 6) NCALC (on behalf of Keir) - Parish Path Warden  
The meeting agreed that a PPW was not necessary with so few footpaths in the parish.
- 7) Braybrooke Road - A large, deep (possibly some sort of drain) hole has been found on private land adjoining the highway. Highways have visited the site and recommended a slab is put over the hole on the private land. They may investigate further.
- 8) NCALC – WNC Local Plan Briefing **Thursday 3 April 2025 from 1000 to 1100** online – Cllr Sanderson to attend

### **At Meeting:-**

None

### **Any Other Business:-**

- 1) Cllr. Handy resigned as the Police representative.

**Date of Next**

**Meeting:-**

Annual Parish Meeting – Tuesday 6<sup>th</sup> May at 7.30pm in the village hall  
To be followed by the Parish Council meeting at 8pm

**Meeting closed at 8.40 pm**