

**ARTHINGWORTH PARISH COUNCIL**  
**Minutes of the Meeting held on Tuesday 7<sup>th</sup> May 2024**

- Present:-** Councillors Lesley Sanderson (chairman), Bernadette Kennedy, Liz Ellis, Graham Robinson, Michael Kennedy, Sue Handy
- Apologies:-** Cllr. Keith Ross
- Attendees:-** One attendee for part of the meeting
- Election of Chairman:-** It was proposed (SH) and seconded (GR) that Lesley Sanderson be the chairman for the coming year.  
The Acceptance of Office was duly signed.
- Election of Vice-Chairman:-** It was proposed (LS) and seconded (SH) that Bernadette Kennedy be vice-chairman for the coming year.
- Comments from the public:-** 1) It was suggested some more defibrillator training may be required. The clerk to advise Tim French.
- Comments from Ward Cllrs.:-** None
- Declarations of Interest:-** None
- Previous Minutes:-** It was proposed and seconded that the minutes of the meeting held on Monday 4th March 2024 and the extraordinary meeting held on Tuesday 19<sup>th</sup> March be approved and signed.
- Matters Arising:-** 1) Keir (WNC) re mowing contract for 2024 season – A contract was received on 18<sup>th</sup> March but then cancelled and is still under review. There is no further news and no agreement has yet been signed. NCALC are aware of the problem.
- Finance:-** a) The following invoices were approved by the meeting for payment:-  
Paid prior to the meeting:-  
1) HMRC £110.60  
This was a totally unexpected charge and the clerk has refunded the amount to APC and then paid it to HMRC.  
In future it will be ensured that the last payslip is through the February payroll so that adjustments can be made before the year end.  
2) Bank charges £18  
  
For payment at meeting:-  

HUGO FOX (WEBSITE SUB.)	T1	£122.28
NCALC (SUBSCRIPS)	T2	£221.64
PARISH ONLINE (MAPPING S/W)	T3	£43.2
E.ON (J/F/M)	T4	£51.6
NPOWER (J/F/M)	T5	£247.1
ON DEMAND (N/P PRINTING)	T6	£19
NCALC TRAINING (LS)	T7	£12
YVONNE TINKLER	T8	£20

  
Transfer from Instant Access to Current - £700  
  
b) Receipts:-  

6/3/24	Overman Mowing Cont.	£240
26/2/24	Hale re plot 57	£280
31/3/24	Bank Interest	£52.13
26/6/24	WNC Precept	£3,500
- Acceptance of the Accounts for year end**  
**31<sup>st</sup> March 2024:-** It Was proposed (SH) and seconded (LS) that the audited accounts for year to 31<sup>st</sup> March 2024 be approved.

## **Acceptance of Annual Return for year end**

**31<sup>st</sup> March 2024:-** It was proposed (SH) and seconded (LS) that the Annual Return for year end 31<sup>st</sup> March 2024 be adopted. The Annual Governance Statement was duly completed and the form signed by chair and clerk where applicable.

## **Adoption of Amended**

**Standing Orders:-** It was proposed (SH) and seconded (LS) that the amended Standing Orders be accepted.

**Risk Assessment:-** The Risk Assessment was discussed and all the points were agreed with no changes.

**Electricity Quote:-** The recommended comparison company sent a quote from YU Energy. This would be a 3 year contract with a saving on present costs of £530. It was proposed (LS) and seconded (SH) to change supplier. The clerk to arrange the transfer.

**Insurance Quote:-** The Council qualifies for a new Smaller Parish policy. This will give a saving on the present policy with the only difference being a slight, non-material restriction on the asset cover. The meeting considered the policy change and proposed (LS) and seconded (GR) that the Smaller Council policy be accepted. The clerk to arrange the transfer.

## **Planning**

### **Applications:-**

**New Applications:-**  
None

### **Decisions from West Northants Council:-**

#### **2023/8089/FULL**

##### **10 Hall Close Arthingworth**

##### **Replace flat roof with a pitched hip roof at 10 Hall Close, Arthingworth**

Planning permission has been granted with the following conditions:-

- 1) Development to be begun within 3 years
- 2) Development to be carried out in accordance with the submitted plans
- 3) Materials used to be as specified in the application

#### **2024/1197/FULL**

##### **The Hawthorns, Kelmarsh Road, Arthingworth**

##### **Proposed self contained garden pod L6m x W3.5 x H3m in size**

Planning permission has been granted with the following conditions:-

- 1) Development to be begun within 3 years
- 2) Development to be in accordance with the submitted plans
- 3) Materials used to be as specified in the application
- 4) The development shall not be occupied at any other time other than for purposes ancillary to the residential use of the dwelling known as The Hawthorns

## **Other Planning**

### **Matters:-**

- 1) Private land at the Old Manor – E/WND/2022/8184/D – No further news.
- 2) Golden Stables –  
Erection of Barn , New access to Braybrooke & Installation of lighting columns. (retrospective) – still pending
- 3) Greenfields - No further news

## **Village**

### **Maintenance:-**

- 1) Water running down Kelmarsh Road from a natural spring. Gully to take the water has been requested from Highways – need photo when the water is running again
- 2) Oxendon Road outside no.18.- water bubbling up through the tarmac – 5561732 - Work to be carried out within 26 weeks. Report again as the road surface is eroding.
- 3) A dangerous stretch of footpath, covered in moss, has been reported to Street Doctor (5150498) – work to be carried out within 26 weeks

- 4) A private hedge needs cutting back to improve the sightline opposite the post box. It is very hazardous at present. The PC to contact the owners.

**Consultations:-** West Northamptonshire Local Plan – The Parish response was completed. The clerk to send.

**Correspondence:- Circulated by email:-**

- 1) NCALC weekly mini updates
- 2) NCALC monthly E-Update
- 3) Town & Parish briefing
- 4) Weekly list of received and determined planning applications
- 5) WNC – Consultation on Air Quality – deadline 17<sup>th</sup> March
- 6) NALC – Update on WNC's backlog of planning applications
- 7) WNC – Local Plan Parish Engagement
- 8) NALC Training Programme
- 9) Kier (WNC) – Requests for Parking Restrictions
- 10) WNC - Welcoming Spaces/Chatty Cafes/Cost of Living Hub/Good Neighbours Scheme
- 11) NALC – Planning Nuts and Bolts training session
- 12) WNC Local Plan Draft Consultation deadline 2<sup>nd</sup> June
- 13) CPRE Reception to launch their new Landscaping Guide
- 14) WNC – Local Flood Risk Management Policy consultation -deadline – 16<sup>th</sup> June
- 15) Community Connect Wellbeing and Welfare Support
- 16) Great Oxendon Neighbourhood Plan
- 17) Camping dates (58 days out of the permitted 60) for the 15 pitched tent site received from Arthingworth Camping.

**At Meeting:-**

- 1) An email from UK Potholes. No charges attached but will come and quote as necessary with no obligation.

**Any Other**

**Business:-**

- 1) The ownership and control of the village hall was established at the meeting. To be kept on file.

**Date of Next**

**Meeting:-**

Full Meeting – Tuesday 2<sup>nd</sup> July at 8pm in the village hall.

**Meeting closed at 9pm**